General Information

The 8th China-ASEAN Education Cooperation Week

(Aug. 3-7, 2015   Guiyang International Eco-Conference Center)

1. Introduction
Since 2008, Ministry of Education of the P. R. China, Ministry of Foreign Affairs of the P. R. China and the People’s Government of Guizhou Province have successfully co-hosted seven sessions of China-ASEAN Education Cooperation Week (CAECW). CAECW has become a well-known and important platform for China and ASEAN to develop educational and cultural cooperation as well as to enhance better understanding and friendship. Since then, there appears more practical education cooperation, colorful cultural exchanges and other projects in multi-dimensional collaborative fields.

The theme for this year is “Learning from each other for the well-being of the future”. There are similarities and differences between China and ASEAN on education and culture. We should enhance communication and learn from each other for the progress and development of education and culture which play important roles in the well-being of the people and the future of the nation.

Mechanism of Special Guest Countries is initiated since 2015 to invite different countries other than China and ASEAN member countries to participate every year. Special Guest Countries of 2015 are Australia, New Zealand, South Korea and Switzerland.

Apart from the activities to be held in the “week” in Guizhou, the Organizing Committee will introduce other activities hosted by other organizations devoted to promote educational cooperation between China and ASEAN in other time and other places. There are 40 activities in the 8th CAECW, among which 25 will be held on Aug. 3-7 in Guizhou Province.

2. Date and venue
The forums, exhibitions and presentations, B2Bs will be held on Aug. 3-4 in Guiyang International Eco-Conference Center. Site visit of some activities, youth activities and training courses will be held on Aug. 5-7.

3. Registration
For better arrangement of the accommodation, meals and local transportation, please complete registration form and submit to Secretariat of Organizing Committee of China-ASEAN Education Cooperation Week or the liaisons of each activity by July 5, 2015. Please visit http://english.caedin.org/ for more information.

4. Information on attending meetings
4.1 Dress code: lounge suit or national dress is recommended during the conferences and banquets unless stated otherwise in the programme.
4.2 Speeches: for better translation and interpretation, please send the speech drafts to the liaison before July 25, 2015 if you are invited to address in 8th CAECW.
4.3 Registration upon arrival: the organizers will register for their invited guests. If attending the opening ceremony in the morning of Aug. 3, please arrive in Guiyang on Aug.2.
4.4 Conference card: each delegate will be issued with a conference badge upon arrival in Guiyang. Please be aware that you must wear your badge at all times during the official activities of the 8th CAECW and show the cards to the CAECW staff if needed.

5. Meeting service
5.1 Simultaneous interpretation: simultaneous interpretation will be offered in English and Chinese. If other languages are needed, please inform us before July 10, 2015 at email caecw@hotmail.com.
5.2 Bilateral meetings: if bilateral meeting rooms are needed, please inform us before July 15, 2015 at email caecw@hotmail.com.

6. Other information
6.1 Accommodation: the organizers will assist to reserve hotels for their invited guests.
6.2 Local transportation: for better arrangement of local transportation, please inform the liaison of your arrival and departure date and time preferably before July 20, 2015. Transportation will be provided for all delegates for official functions.
6.3 Visa and passport: delegates are required to possess valid passports to enter China. Delegates from certain countries require visas to enter P. R. C.. If “Invitation Letter of Duly Authorized Unit” is needed when applying visa, please send us scanning copy of passport, date of arriving in P. R. China and country to apply the visa preferably before July 5, 2015 at Email caecw@hotmail.com.
6.4 Travel insurance: all delegates are recommended to buy travel insurance.
6.5 Climate: summer in Guiyang, the host city of 8th CAECW, is cool and pleasant, the average temperature is 20°C(68°F) to 29 °C(84.2°F).
6.6 Local currency: The official currency is the yuan (RMB). Foreign currency can be changed at the entry ports and banks. 1US $ is equivalent to approximately 6.208 (as of July 2015).
6.7 Local time: Coordinate Universal Time of P. R. China is UTC+8
6.8 Electricity: electric current in China is 220 volts and 50 Hz. The plugs used in China is as following picture. Transformation plug can be asked for from hotel reception.

6.9 International call: P. R. China+86, Guiyang(0)851
6.10 Tipping: There is no custom of tipping in China.

For more information, please contact the Secretariat of the Organizing Committee of China-ASEAN Education Cooperation Week:
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